

**Republic of the Philippines
CITY OF BAIS
BIDS AND AWARDS COMMITTEE**

INVITATION TO APPLY FOR ELIGIBILITY AND TO BID

The City Government of Bais invites interested bidders to apply for eligibility and to bid for Distribution to patients in various barangays and in main health center, viz:

			ITEM	APPROVED BUDGET FOR THE CONTRACT (ABC)
PR NO. 612-18				
1	100	boxes	Amlodipine 5mg tablet, 100's	Php 2,250,000.00
2	100	boxes	Amlodipine 10mg tablet, 100's	
3	200	boxes	Amoxicillin Trihydrate 500mg capsule, 100's	
4	576	bottles	Amoxicillin Trihydrate 100mg/ml Oral Drops 15ml	
5	864	bottles	Amoxicillin Trihydrate 250mg/5ml Susp 60ml	
6	144	bottles	Ascorbic Acid 100mg/ml Oral Drops 15ml	
7	576	bottles	Ascorbic Acid 100mg/5ml Syrup 60ml	
8	300	boxes	Ascorbic Acid 500mg tablet, 100's	
9	500	tablets	Azithromycin 500mg tablet	
10	100	boxes	Cefalexin 500mg capsule, 100's	
11	144	bottles	Cefalexin 100mg/ml Oral Drops 15ml	
12	576	bottles	Cefalexin 250mg/5ml Susp 60ml	
13	5,000	tablets	Cefuroxime 500mg tablet	
14	144	bottles	Cefuroxime 250mg/5ml Susp 60ml	
15	1,000	caps	Celecoxib 400mg capsule	
16	288	bottles	Cetirizine Syrup 60ml	
17	100	boxes	Cetirizine 10mg tablet, 100's	
18	100	boxes	Chlorpromazine Hcl 100mg tablet, 100's	
19	20	boxes	Clindamycin Hcl 300mg capsule, 100's	
20	50	boxes	Clopidogrel 75mg tablet, 100's	
21	288	bottles	Co-Amoxiclav 400mg + 57mg/5ml Susp 70ml	
22	5,000	tablets	Co-Amoxiclav 625mg (500mg+125mg) tablet	
23	10	boxes	Cotrimoxazole 800mg/160mg tablet, 100's	
24	20	boxes	Digoxin 250mcg tablet, 100's	
25	20	boxes	Enalapril 10mg tablet, 100's	
26	200	boxes	FeSO4 w/ Folic Acid film coated tablet, 100's	
27	500	caps	Fluconazole 150mg capsule	
28	20	boxes	Furosemide 40mg tablet, 100's	
29	100	boxes	Glibenclamide 5mg tablet, 100's	
30	1,000	tablets	Gliclazide 60mg MR tablet	
31	144	bottles	Ibuprofen 100mg/5ml Susp 60ml	
32	576	bottles	Lagundi 300mg/5ml Syrup 60ml	
33	100	boxes	Lagundi 300mg tablet, 100's	
34	1,000	tablets	Levofloxacin 500mg tablet	
35	100	boxes	Losartan 50mg tablet, 100's	
36	100	boxes	Losartan 100mg tablet, 100's	
37	20	boxes	Losartan+Hydrochlorothiazide 50mg+12.5mg tablet 100's	
38	100	boxes	Metformin Hcl 500mg tablet, 100's	
39	50	boxes	Metoprolol 50mg tablet, 100's	
40	10	boxes	Metronidazole 500mg tablet, 100's	
41	200	boxes	Multivitamins capsule, 100's	
42	144	bottles	Multivitamins Oral Drops, 15ml	
43	576	bottles	Multivitamins Syrup, 60ml	
44	1,000	sachets	Oral Rehydration Salts (ORS) sachet	
45	720	bottles	Paracetamol 100mg/ml Drops 15ml	
46	720	bottles	Paracetamol 250mg/5ml Susp 60ml	
47	100	boxes	Paracetamol 500mg tablet, 100's	

48	10	boxes	Ranitidine Hcl 150mg tablet, 100's
49	100	boxes	Salbutamol 1 mg/ml nebule, 2.5ml, 30's
50	15	boxes	Simvastatin 20mg tablet, 100's
51	700	caps	Tamsulosin 200mcg capsule
52	500	boxes	Vitamin B-Complex tablet, 100's TOPICAL/OPHTHALMIC OINTMENT
53	106	tubes	Mupirocin 2% Ointment 5g
54	50	tubes	Nitrofurazone Ointment 15g
55	50	tubes	Oxytetracycline Ophthalmic Ointment 3.5g INJECTABLES (AMPULE & VIAL)
56	50	vials	Amikacin Sulfate 250mg/ml x 2ml vial
57	200	vials	Ampicillin Sodium 250mg vial
58	105	vials	Ampicillin Sodium 500mg vial
59	100	amps	Anti-tetanus Serum (ATS) 1500 i.u./ml x 1ml ampule
60	20	vials	Ceftriaxone w/ diluent 1gm x 10ml vial
61	200	vials	Cefuroxime w/ diluent 750mg vial
62	20	amps	Diphenhydramine Hcl 50mg/ml x 1ml ampule
63	100	vials	Equine Antirabies Serum (Equirab) 5ml vial
64	20	bottles	Lidocaine HCl 2% Solution for Injection 20mg/ml x 50ml
65	40	vials	Metronidazole 5mg/ml x 100ml vial
66	40	vials	Omeprazole Sodium 40mg x 10ml vial
67	100	amps	Oxytocin 10 i.u./ml x 1ml ampule
68	20	bottles	Sterile Water for Injection 50ml vial
69	100	amps	Tetanus Toxoid vaccine 0.5ml ampule I.V. FLUIDS
70	50	bottles	Bal. Multiple Maintenance Sol w/ 5% Dextrose (D5 IMB) 500ml
71	50	bottles	Bal. Multiple Maintenance Sol w/ 5% Dextrose (D5 NM) 1000ml
72	50	bottles	5% Dextrose in Lactated Ringer's (D5 LR) 500ml
73	50	bottles	5% Dextrose in 0.3% Sodium Chloride 500ml
74	50	bottles	Lactated Ringer's Solution (Plain LR) 1000ml
75	50	bottles	0.9% Sodium Chloride Solution (Plain NSS) 500ml
76	50	bottles	0.9% Sodium Chloride Solution (Plain NSS) 1000ml

The approved budget for the contract is to be taken from Gen. Fund 2018. Partial bids are allowed, however, bids received in excess of the ABC shall be automatically rejected at bid opening.

In order to qualify, bidders should conform to the eligibility criteria as prescribed under Sec. 23 and 25 of the Revised IRR-A of R.A. 9184.

Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criteria as specified in the revised IRR-A of R.A. 9184. As such non-submission of any of the required documents will result in the disqualification of the bidder.

The following documents are required for submission:

A. ELIGIBILITY DOCUMENTS INCLUDING TECHNICAL DOCUMENTS (1ST ENVELOPE):

1. Registration Certificate from DTI for Sole Proprietorship, SEC for Corporation or CDA for Cooperative.
2. Valid and current Mayor's Permit where the principal place of business of the bidder is located.
3. BIR Registration Certificate with Taxpayer's Identification Number.
4. Statement of the bidder of all its ongoing and completed government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period where applicable. The statement shall be supported with a copy of the contracts/Purchase or Job Orders; and end-users acceptance or delivery receipt duly acknowledged.

The bidder must have completed within a period of five (5) years from the date of submission and receipt of bids, a single contract that is similar to the contract to be bid whose value must be at least fifty (50%) percent of the ABC.

However, in the case of Expendable Supplies, said single contract must be at least twenty five (25%)

percent of the ABC, or;

The bidder should have completed at least two (2) similar contracts and the aggregate contract amounts should be equivalent to at least the percentage of the ABC as required above.

5. Certificate of Product Registration (CPR) from Food and Drug Administration (FDA). **(for Medicine Only)**
6. Certificate of Good Manufacturing Practice from FDA. **(For Medicine Only)**
7. Batch Release Certificate from FDA. **(For Medicine Only)**
8. If the supplier is not the manufacturer, certification from the manufacturer that the supplier is an authorized distributor/dealer of the product(s)/item(s). **(For Medicine Only)**
9. License To Operate (FDA). **(For Medicine Only)**
10. Certificate of Accreditation from Bureau of Local Government Finance (BLGF) **(For Accountable Forms Only)**
11. Audited financial statements, showing, among others, the bidder's total and current assets and liabilities, stamped "RECEIVED" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
12. The bidder's computation for its Net Financial Contracting Capacity (NFCC) must at least be equal to the ABC to be bid, or a commitment from a Universal or Commercial Bank to extend a credit line in favor of the bidder if awarded the contract to be bid (CL) must at least be equal to ten percent (10%) of the ABC to be bid.
13. Valid Joint Venture Agreement (JVA), in case venture is already in existence.
14. The bid security shall be in an amount equal to a percentage of the ABC in accordance with the following schedule:

Form of Bid Security	Amount of Bid Security
a) Cash, Cashier's/Manager's Check, Bank Draft/Guarantee confirmed by a Universal or Commercial Bank.	Two Percent (2%)
b) Irrevocable Letter of Credit issued by a Universal or Commercial Bank; provided, however, that it shall be confirmed or authenticated by a Commercial or Universal Bank'; if issued by a foreign bank.	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five Percent (5%)
d) Bid Securing Declaration	

Prospective bidder may also submit bid securities in the form of Cashier's/Manager's Check, Bank Draft/Guarantee, or Irrevocable Letter of Credit from other banks certified by the BSP as authorized to issue financial statement. Bids and bid securities shall be valid for a reasonable period as determined by the head of the procuring entity, but in no case shall exceed 120 calendar days from the date of the opening of bids.

15. Production/Delivery Schedule.
16. Manpower Requirements
17. After-Sales Service/Parts (if applicable)
18. SWORN STATEMENT by the prospective bidder or its duly authorized representative as to the following:
 - (a) It is not blacklisted or barred from bidding by the GOP or any of its agencies; office corporations, or LGU's, including foreign government/foreign or international financing institutions whose blacklisting rules have been recognized by the GPPB;
 - (b) Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statement and information provided therein are true and correct;
 - (c) It is authorizing the Head of Procuring Entity or the duly authorized representative/s to verify all documents submitted;
 - (d) Authority of the signatory;
 - (e) Disclosure of no relationship;
 - (f) Certification on bidder's responsibilities;
 - (g) It comply with existing labor laws and standards, in the case of procurement of services;
 - (h) It did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project activity, and
19. Technical Specifications (with brochures, if applicable).
20. Certificate of PhilGEPS Registration
21. Tax Clearance
22. Latest Income and Business Tax Returns (monthly or quarterly)

B. FINANCIAL DOCUMENTS: (2nd ENVELOPE)

(a) Bid prices in the Bill of Quantities

Failure to submit the above requirements on time or a finding against the veracity of such shall be ground for the forfeiture of the bid security and disqualify the bidder for award.

Performance security and warranty shall be governed by the provisions of Secs. 39 and 62, respectively, of the revised IRR-A of R.A. 9184.

Bid documents can be obtained upon payment of non-refundable fee equivalent to the total amount of the ABC of the items in which interested bidders intend to bid, in accordance with the Guidelines on the Sale of Bidding Documents, Appendix 25 of the Revised IRR of R.A. 9184:

Approved Budget for the Contract (ABC)	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and Below	500.00
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00


Bid documents can be obtained at the BAC Secretariat, Office of the Bids and Awards Committee, this city, Tel. No. (035) 402-8047, anytime during office hours; and can also be inquired for further information or particulars.

All other particulars relative to the procurement process shall be governed by the Revised Implementing Rules and Regulations of R.A. 9184 otherwise known as the Government Procurement Reform Act.

Pre-Bid Conference will be on **September 4, 2018**, 1:30 P.M. at the City Budget Office, 2nd Floor, City Hall Annex Building, this City.

Eligibility requirements including Technical Documents and Financial documents shall be submitted together each in separate sealed envelopes duly marked as such on **September 18, 2018** at the City Budget Office, 2nd Floor, City Hall Annex Building, this city, at 1:30 PM at which date, place, and time said envelopes shall be opened in the presence of the members of the BAC, the attending bidders, the observers, or their duly authorized representative. Late and unsealed bids shall not be accepted.

The City Government of Bais reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at anytime prior to contract award, without thereby incurring any liability to the affected bidder or bidders.


ARSENIO C. ADANA, SR.
(City Budget Officer I)
BAC Chairman