

Republic of the Philippines
CITY OF BAIS
BIDS AND AWARDS COMMITTEE

NOTICE FOR NEGOTIATED PROCUREMENT (53.1)

In view of the failure of the second bidding scheduled last September 18, 2018, the Bids and Awards Committee (BAC) passed Resolution No. 101 series of 2018 duly approved by the Head of Procuring Entity which provides that the city shall opt to procure the foregoing request/project thru negotiation, viz:

ITEM		APPROVED BUDGET FOR THE CONTRACT (ABC)
PR NO. 649-18	for use at the City General Services Office, viz:	
1	2 sets Computer	Php 104,000.00
	Core i5 processor	
	4gb memory card	
	500gb hard Disk Drive	
	Optical mouse and keyboard	
	LED monitor 19"	
	UPS 650VA	
	AVR	
2	1 unit Computer	
	Core i3 processor	
	4gb memory card	
	500gb Hard Disk Drive	
	Optical mouse and keyboard	
	LED monitor 16"	
	UPS 650 VA	
	AVR	
3	1 unit Laptop	
	Core i5 processor 2.8 GHz	
	8gb memory card	
	1tb HDD	
4	1 unit Printer with built-in CISS	

In view thereof, you are hereby advised to submit the following document on **OCTOBER 2, 2018** at 1:30 in the afternoon at the CBO, City Hall Annex, this city at which date, time and place, the said documents will be opened and evaluated, viz:

1. Request for Quotation
2. Registration Certificate from SEC, DTI for sole proprietorship, or CDA for cooperatives.
3. Valid and current Mayor's Permit where the principal place of business of the bidder is located.
4. Tax Clearance.
5. Certificate of Product Registration (CPR) from Food and Drug Administration (FDA). **(for Medicine Only)**
6. If the supplier is not the manufacturer, certification from the manufacturer that the supplier is an authorized distributor/dealer of the product(s)/item(s). **(For Medicine Only)**
7. License To Operate (BFAD). **(For Medicine Only)**
8. PCA - for Coco Lumber; DENR Certificate - for Good Lumber **(for Construction Materials Only)**

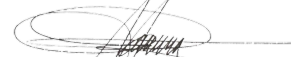
9. SWORN STATEMENT by the prospective bidder or its duly authorized representative as to the following:

- (a) It is not blacklisted or barred from bidding by the GOP or any of its agencies; office corporations, or LGU's, including foreign government/foreign or international financing institutions whose blacklisting rules have been recognized by the GPPB;
- (b) Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statement and information provided therein are true and correct;
- (c) It is authorizing the Head of Procuring Entity or the duly authorized representative/s to verify all documents submitted;
- (d) Authority of the signatory;
- (e) Affidavit of disclosure of no relationship;
- (f) Certification on bidder's responsibilities;
- (g) It comply with existing labor laws and standards, in the case of procurement of services;
- (h) It did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project activity, and

10. Certificate of PhilGEPS Registration

Please be guided accordingly.

Very truly yours,



ARSENIO C. ADANA, SR.
(City Budget Officer I)
BAC Chairman